



WWW.BOCAHIGHBAND.COM

**Band
&
Guard
Handbook**

2019-2020

Professionalism
Respect
Integrity
Discipline
Excellence

Jenn Mammino, Director of Bands
Susie King, Phd., Principal

If you have any questions about this handbook, please call the band office. Communication is the key to our success.

www.bocahighband.com

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I am responsible for my behavior and the results of that behavior.

I am responsible for what I become in life. Life does not accept excuses.

I will not let my need to be accepted by others keep me from doing what is right.

I am somebody.

Losers let it happen, winners make it happen.

Therefore, when faced with a mountain, I will not quit.

I will keep on striving until I climb over,

Find a pass through, tunnel underneath, or simply stay and turn

the mountain into a gold mine...

I will do my best. I know I can. I am a winner.

I am somebody.

I am an important part of the Boca Raton "PRIDE of the Gold Coast".

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Preface

To make any organization successful, much planning and effort are required. This handbook was written for the members of the Boca Raton High School Band, Guard, and their parents. Knowledge of its contents will provide each student with an understanding of how he/she may best contribute to the productivity and overall success of the program.

PRIDE

PROFESSIONALISM Excitement, Enthusiasm, Desire, Spirit, Self-Motivation, Maturity

RESPECT Showing responsibility with regard to:
 Attitude
 Attendance
 Punctuality
 Care of equipment
 Use of band facility
 Fundraising/Fair Share obligation

INTEGRITY Having the desire to excel in performance

DISCIPLINE Self-control, Concentration, Dedication, Commitment.

EXCELLENCE Demonstrating good conduct
 Dedicating time for practice and rehearsal
 Individual members pulling together as one.

HOW TO DEMONSTRATE PRIDE

- Be the first, never last to rehearsals.
- Always have the needed and required rehearsal equipment.
- Wear appropriate rehearsal attire – proper shoes, shorts, etc.
- Demonstrate desire, spirit and enthusiasm for learning, working, and contributing.
- Be one of those students who is always “there.”
- Prepare and master your part of the performance in advance when possible.
- “Only your best is good enough.”
- Refrain from making comments or carrying on a conversation during a rehearsal.
- Maintain eye contact with Instructor or Officer in Charge.
- Use “High-Intensity Listening.”
- Stop immediately when cut-off is given or move is completed.
- Exhibit enthusiasm for practice and understand the need for repetition.
- If you experience failure, analyze it and make a plan to improve and succeed the next time.
- Turn work into play. Enjoy rehearsing –hot, cold, or rainy. Try to learn something new every day. Remember, “The band will only be as good as my attitude and my contribution.”
- Demonstrate class in all situations. Be humble in your success.
- Prepare for your next rehearsal.

Academic Eligibility / Commitment to Band Program

In order to participate in Marching Band and Guard activities, students must maintain a cumulative G.P.A. of 2.5 or higher. Eligibility will be determined each semester by the cumulative Grade Point Average. A student must be in attendance at school at least ½ day on the day of, or the last day before, a performance. A student must attend the last rehearsal before a performance in order to be eligible to perform.

The program runs for the full year. Considering the level of commitment required, participation in other co-curricular or extra-curricular activities might have to be limited.

Grading Policy

The 9 – week grade will be determined as follows:

Attendance at Rehearsals and Performances – **45%**

Playing Tests and/or Guard Work checks and written exams based on musical concepts and dot books - **40%**

Music, Equipment checks and paperwork (Participation) – **15%**

Overview of Expectations

Each band member is expected to do the following:

- **Attend all rehearsals and performances.**
- **Be prepared for rehearsals and performances.**
- **Be on time for all classes, rehearsals, and performances.**
- **Keep instrument and equipment in performance condition.**
- **Understand the duties of the Officers so that he/she may work with them and not against them.**
- **Practice regularly at home and study privately if at all possible.**
- **Keep the band facility neat, clean, and free of litter.**
- **Keep up with and be responsible for the music and equipment issued to him/her.**
- **Fulfill Fair Share obligation. Fundraising activities provided.**
- **Work gift wrap and Cavalcade festival shifts to provide for the program.**
- **Demonstrate “PRIDE.”**

Basic Rules

- Students must abide by Palm Beach County Schools Code of Student Conduct, Boca Raton High School Student Rules, and the BRHS Band Handbook.
- Any extreme disciplinary infraction may result in suspension from the Band activities or removal from the program.
- Any instrument or equipment not belonging to or specifically assigned to you is strictly off limits.
- No gum is allowed at any performance or rehearsal; while in uniform or under-uniform; or on any band trip.
- For security reasons, the band room is off limits to non-band students.
- When on campus, students must be supervised at all times. Students may hang out in the band room only if a director or staff member is present. The band room will not be open on school days until 8 am.
- The school campus and adjacent areas are not places for public displays of affection defined as acts which staff members deem inappropriate or offensive.
- All school rules apply on all band trips.

Individual Extra Activities – Instrumental

- Private lessons are strongly encouraged.
- **All-State Bands** - Auditions will be held in early September. Students who qualify will travel to the Florida All-State Clinic in Tampa in early January. They will rehearse with top students from across the state and present a concert at the end of the clinic.
- **All-District Band**- Auditions will be held in March. They will rehearse and give a concert at the middle of April.
- **All-District Jazz Band**- Auditions will be held in October. They will rehearse and give a concert at the beginning of November.
- **Solo and Ensemble**- Held in February. Students prepare a music selection for district-level evaluation. Those who earn a Superior (playing Grade V or higher) will qualify for State Solo & Ensemble MPA in March/April. Students must pick their pieces by the end of November.

PRIDE of the Gold Coast Band Camp

BAND CAMP WILL BE HELD EVERY SUMMER PRIOR TO THE START OF SCHOOL. PARTICIPATION IS MANDATORY FOR MARCHING BAND MEMBERS. PLEASE SEE A BAND DIRECTOR FOR ANY QUESTIONS. THE DATES FOR THE CAMP WILL BE SET NO LATER THAN APRIL SO THAT FAMILY VACATIONS MAY BE PLANNED ACCORDINGLY. STUDENTS ARE RESPONSIBLE FOR BRINGING DINNER (NO SODA).

The principle is competing against yourself.
It's about self-improvement.
About being better than you were the day before.

AWARDS

- **Letters** – Each student will receive a chenille award letter upon completion of his/her first full year of satisfactory participation in the Band Program as determined by the Band Director. (Academic ineligibility during either semester prohibits full participation.)
- **Service Bars** – Each student will receive a bar for each year of satisfactory participation after the letter has been awarded. (Academic ineligibility during either semester prohibits full participation.)
- **Medals** – Medals are awarded for superior-rated performances in any area of Florida Bandmasters Association District and/or State Music Performance Assessments including Marching, Concert, Jazz, Solo & Ensemble and Student Conductor.
- **John Philip Sousa Award** – This is a national award, which is presented to the outstanding band student in the program.
- **Louis Armstrong Award** – This is a national award, which is presented to the outstanding band student in the jazz program.
- Miscellaneous awards as warranted.

MUSIC

Replacement of lost music is expensive and time-consuming. Each band member is responsible for the music issued to him/her. The following guidelines will be observed:

- No sharing – Each student will have his/her own folder.
- Each student is to put his/her name on their folder and flip-folder.
- When not in use, the folder – with all music in it - will be kept in their band lockers, never left out in the band room.
- If lost music, give request to a section leader or director before or after class for another copy.

LOCKERS

- All band students are issued a band locker free of charge. However, the locker must remain neat and orderly. Any infraction will cause the loss of use of the locker areas in the band room.
- Instruments, music, and books may be kept in your locker. Nothing is to be left outside of the lockers. The band room is NOT your locker.
- You may use your band locker to store your schoolbooks.
- Please do not store open food or drink containers in your locker.

New Parent Band Vocabulary

This is a helpful page to help you figure out what the band director is really talking about.

Arranger – the person who is hired to write the music for our marching band.

Drill Writer – the person who is hired to write the pictures or sets on the field.

Battery – The drum-line who marches with the marching band.

Color Guard – the dancers who use flags, sabers and rifles within the marching band.

Coolers – your child's best friend. It is a 2 quart *water* cooler with a handle on the top. This is required at ALL marching band events, including practices and performances.

Costume – the uniform worn by the color guard.

Dinkles – the all black shoes that are required for marching band members you must purchase in addition to your fair share.

Drill – the pictures that are formed on the field for the marching band show.

Dr. Beat – an electronic time keeper used in band classes and rehearsals.

Drum Major(s) – the student conductor(s) for the marching band

Flip Folder – this is a small music binder that must be purchased by all band members. There are different ones for different instruments. These hold all the stands tunes played at football games.

Khaki Pants – required for some concerts and fundraisers. These must be LONG pants – like Dockers. They can be cargo style.

Majorettes – Baton twirlers at football games

Pit – The percussionists who do not march, but play the keyboard and electronic instruments. They stand in front of the marching band.

Plume – the stick of feathers that go in the hat that marching band members wear

Podium – either in reference to the drum major stand that is used during marching season, or the box the band director stands on for concert season.

Polo Shirt – required for some concerts and fundraisers. This will be issued to new members at the beginning of the year. See order forms for parents in the Information Packet.

Shako – the hat that marching band members wear

Staff – people hired to help out with specific areas – marching band, color guard, jazz band, percussion, etc.

Stands Tunes – the music the marching band plays in the stands during football games. This is different than their half-time show music.

Under Uniform – for marching band members – this consists of the show shirt, plain, gym shorts, long plain black socks, and dinkles. Anyone with long hair: pull back in a tight bun.

Uniform – for marching band – this consists of the black pants and the uniform jacket – these items are fitted during marching band camp.

Boca Raton High School PRIDE of the Gold Coast BAND ORGANIZATIONS

For specific dates and times please check the calendar at www.bocahighband.com

Band Director: Jenn Mammino

Band Instructors: Rich Powali, Brandon Ehrlich, Bill Muter, Aidan Williams

**Percussion Instructors: Drew Tucker, Andres Martinez, Bethany Rush,
Justin Adams**

Guard Instructors: Sawyer Wiles, Carol Giraldo, Carl Jean

Marching Band

- Personnel:** All Students must be enrolled in a band class
Color guard enrolled in 7th period Eurhythmics
- Activities:** Band Camp (**Band camp is required!)
Home Football Games
Selected Marching contests
FBA District Marching MPA
Boca Raton Holiday Parade
MLK Parade in January
FMBC State Competition
Public service performances
Travels frequently
- Rehearsals:** Regular class meetings
After School rehearsals
(Tuesday and Thursday, 6-9 pm)

Concert Band (Second Band)

- Personnel:** 3rd Hour: Woodwinds, 6th Hour: Brass, 2nd Hour: Percussion
- Activities:** Home football games (Non-marching members play in the stands)
Fall Concert, Winter Concert, Spring Concert
FBA District Concert (MPA)
Graduation Performance
Special events and trips as scheduled
- Rehearsals:** Regular class meeting
Weekly After-school rehearsals starting in January

Symphonic Band (First Band)

- Personnel:** 5th Hour: Winds, 2nd Hour: Percussion
AUDITION REQUIRED
Plays most difficult music
- Activities:** Home football games (Non-marching members play in the stands)
Fall Concert, Winter Concert, Spring Concert
FBA District Concert (MPA)
Graduation Performance
Special events and trips as scheduled
- Rehearsals:** Regular class meeting
Weekly after school rehearsals starting in January

Jazz Band

- Personnel: Participation in a concert band for one year preferred.
AUDITION REQUIRED.
- Rehearsals: Regular Class Meetings (1st Hour), after school rehearsals a month before judged performances.
- Activities: Fall Concert, Winter Concert, Spring Concert
FBA District Festival
Lakeside Jazz Festival
Community concerts
Before school rehearsals

Winter Guard

- Personnel: YOU MUST BE IN EURHYTHMICS CLASS, 7th period
- Rehearsals: Twice weekly, sometimes 3 times depending on performances
See Calendar for Schedule begins in January
- Activities: SFWGA and WGI Competitions
Public Service Performances
Travels frequently

Indoor Percussion

- Personnel: YOU MUST BE IN PERCUSSION CLASS, 2nd period
Not required for all members in 2nd period percussion class
- Rehearsals: During 2nd period class
Additional rehearsals will be announced in advance
- Activities: FFCC Competitions
Public Service Performances
Travels frequently

Majorettes

- Personnel: BY AUDITION
- Rehearsals: As scheduled by the Majorette Captain
- Activities: Home Football Games
Boca Raton Holiday Parade
MLK Parade in January



Officer Descriptions

Drum Majors and Captains

The drum majors and captains are the primary liaisons between the director and the band and should be respected as such in the director's absence. They are expected to run sectionals, conduct ensembles (drum majors), make sure all jobs are taken care of, listen to ideas from all members, and aid in the strength of the band. The drum majors and captains are also expected to help maintain the pace of the rehearsal and set the highest example for the rest of the members.

Section Leaders

The section leaders set the example for everyone in their section. They make sure their section is prepared for every rehearsal and performance with music, instruments, drill, dotbooks, and uniforms. They are also responsible for calling and rehearsing sectionals and should collaborate with other section leaders and a drum major/ captain to hold woodwind/brass/percussion sectionals.

Operations Manager

The operations manager will be in charge of field lining, instrument inventory, props, long ranger, and assist with truck loading. The operations manager is expected to be organized and if needed, oversee any students that help move equipment and make sure they stay on task.

2019-2020 Band Officers

DRUM MAJORS: RICCA LOPATUKHIN AND ISABEL YIANILOS

WOODWIND CAPTAIN: JASMINE LOOI

BRASS CAPTAIN: KRISTIAN REID-DRUMMOND

**PERCUSSION CAPTAINS: SKYE HANSEN AND ANGELINA
PAPATESTAS**

GUARD CAPTAIN: KIERA GLEEK

SECTION LEADERS

OPERATIONS MANAGERS: JOSE GUERRA AND CALEB PATE

FLUTE AND CLARINET: JASMINE LOOI

SAXOPHONE: ANGELINA GHANEM

TRUMPET: CASEY HILL

MELLOPHONE: ALEyna INCE

TROMBONE/BARITONE: TYLER HATTER

TUBA: KRISTIAN REID-DRUMMOND

Band Boosters

The purpose of the Boca High Band Boosters is to advance the best interests of the Boca Raton High School bands by giving support as requested by the Band Director. All parents or guardians of students enrolled in the Band Program are members of the Band Boosters organization. Maintaining an active band program requires support and funding beyond that provided by the school system. The Band Boosters, a non-profit corporation, was formed in 2000 to provide this support. Activities include the following:

- Purchase and maintenance of uniforms
- Provision of funds for the purchase and repair of instruments and equipment
- Provision of funds for the purchase of music and supplies requested by the director
- Furnishing chaperones for band events
- Organization and implementation of fund-raising activities
- Maintenance of website
- Encouragement of new parent involvement
- Support and advocacy for music programs in the public schools

Band Booster Meetings 2019-2020 school year

See www.bocahighband.com for dates and times of meetings!

2019-2020 Band Booster Executive Board

OFFICER POSITION	NAME	EMAIL
Band Director	Jenn Mammino	BandDirector@bocahighband.com
Co-President	Sandra Reid-Drummond	BBPresident@bocahighband.com
Co-President	Johnnie Rogers	BBPresident@bocahighband.com
1st Vice President	Jennifer Pate	BBVicePresident@bocahighband.com
2nd Vice President	Karen Geyer	BBVicePresident@bocahighband.com
Secretary	Martha Cicorelli	BBSecretary@bocahighband.com
Treasurer	Karina Dodge	BBTreasurer@bocahighband.com
Freshman Representative	Aurora Miller	BBFreshmanRep@bocahighband.com
Sophomore Representative	Maureen Castellano	BBSophomoreRep@bocahighband.com
Junior Representative	Natalia Bedoya	BBJuniorRep@bocahighband.com
Senior Representative	Jennifer Looi	BBSeniorRep@bocahighband.com
Jazz Representative	Susan Weber	BBJazzRep@bocahighband.com
Color Guard Representative	Heather Schaffer	BBGuardRep@bocahighband.com
Percussion Representative	Skipper Morgan	BBPercussionRep@bocahighband.com

Band Boosters Committee Chairs

All temporary committees of the organization shall be appointed by either the President or the Executive Board. Examples of temporary committees are, but are not limited to:

- Cavalcade
- Trip
- Equipment/Prop
- Website
- Gift Wrap Booth
- Football Program
- Band Banquet
- Lock-In / Recruitment Dinner
- Chaperone
- Uniform

A hundred years from now it will not matter what my bank account was, the type of house I lived in, or the kinds of clothes I wore, but the world may be much different because I was important in the life of a child.

- Anonymous

Chaperone Guidelines

The support and assistance of parent chaperones is necessary to the success of band activities. Selected parents of band students will act as chaperones at band functions. Chaperones are expected to support the philosophy of the program as stated by the director. Chaperones will ride on the buses and stay with the band during the entire activity. Anyone who volunteers to be a chaperone accepts certain responsibilities and will be expected to carry out assigned duties. The Band Director will coordinate recruitment of chaperones for overnight trips. Punctuality is necessary. Chaperones are prohibited from consuming alcoholic beverages immediately before or during band activities. Smoking is not allowed. The Director will make rules and guidelines with the safety and welfare of the band members in mind.

All Chaperones must be registered in the VIPS System. You can do this in the front office during school hours.

Duties and Responsibilities

- Report on time wearing a band polo shirt so that you are easily recognizable. Bus and duty assignments will be designated by the band director or chaperone chair person.
- There will normally be two to four chaperones on each bus.
- A student officer will check roll and report to the Band Director.
- See that all BRHS band rules are followed. Basic rules appear in the handbook. The Director will provide more specific rules if needed.
- At football games while the band is out of the stands (performing or during the 3rd quarter break) some chaperones will stay to watch the seating area.
- There will be no food, drink, or gum in the band seating area except coolers of ice water.
- Individual permission to leave seating area may only be granted by the Director.
- The band will not leave the seating area until instructed to do so by the director.
- After the band has left the seating area, check to be sure that all trash is picked up and out in garbage bags, and that no items are left behind.
- When the students have left the buses at the conclusion of a trip, check to be sure that the bus is neat and clean, that all the windows are up, and that no belongings have been left behind.
- If you have a problem with any student not following directions or showing disrespect, see the Director immediately. The role of chaperone is to guide and assist. The Band Director will handle all discipline problems.
- If a student becomes ill enough (in the opinion of the chaperone) to warrant calling his/her parents, the Band Director will be informed of the situation and will be responsible for contacting and discussing the problem with the parents. If there is such a problem, see the Band Director.
- One chaperone will have the medical forms and first aid – this person should be the first contact for a child who is not feeling well. That person must check the medical form before administering any medicine
- Please be reminded that your children who are not band members are not to be brought with you when you chaperone. If you have any questions concerning chaperoning, or to volunteer to chaperone please contact the Chaperone Chairs.

Classroom and Rehearsal Procedures

- All students are to be in the band room before the tardy bell sounds.
- At two minutes past the bell, each student is to be seated in the proper place, with instrument, stand, music, pencil, and any other equipment item necessary for rehearsal. There will be silence in the rehearsal hall when the Director steps onto the podium.
- Before rehearsal begins, you may warm up individually (long tones on low notes and scales) until the director steps onto the podium. At that moment, all playing and talking will stop.
- Correct posture is essential to proper breathing and will be required at all times. Sit on the edge of your chair with shoulders relaxed and head held high. Percussionists must stand when playing.
- Warm-up is a crucial time in each rehearsal. It is when we focus on the fundamentals of our playing so that we may improve both as a group and as individuals.
- Brass players should have all necessary mutes and valve oil by your side. Reed players should always have at least one spare reed at their seat during each rehearsal (and performance). Ideally you should have four or five "good reeds" that you rotate from day to day, and a reed guard for proper storage.
- Percussionists should always have the appropriate sticks, mallets, your music, and pencil for each rehearsal.
- Cases should be left in the storage cabinets or around the walls of the rehearsal room. They are unnecessary obstructions in the rehearsal area.
- Percussion equipment is to be put away at the end of each rehearsal, and properly cased or covered. Sticks, mallets, and music must be put away as well.
- You are not to have reading or homework for other classes during band time.
- Problems of an individual nature (missing music, instrument problem, etc.) should not take class time. These issues should be dealt with before school, after school, or as a last resort, just before class.
- Talking during a rehearsal should be kept to a minimum. Any necessary talking should be about the music being studied, and never should be a distraction to the conductor or other students.
- When the conductor is on the podium, you may not talk. You may raise your hand with questions or to be recognized.

REMEMBER: Young adults do not roughhouse or damage property. As BRHS Band members you reflect not only the values you learn at BRHS, but those of your community as well. BAND MEMBERS ARE EXPECTED TO BE AT THE RIGHT PLACE, AT THE RIGHT TIME, WITH THE RIGHT EQUIPMENT---READY TO GO!!!

MARCHING REHEARSALS

- During football season, full marching rehearsals are scheduled for every Tuesday and Thursday from 6-9 pm. Others scheduled accordingly. We often have practice on teacher planning days and Friday nights when we don't have a football game. Watch the calendar!
- Two-quart cooler filled with ice water is required.
- "Dressing out" (wearing appropriate clothing and sneakers, no beanie hats, no black t-shirts, NO JEANS!) is required.
- Marching band shoes or sneakers must be worn at all times. No sandals, flats, pumps, boots, etc. are allowed. Shoes must be tight with no loose strings.
- To be early is to be on time and to be on time is late. **BE EARLY!**
- The group will march to and from the field under the direction of the Drum Majors and Band Captains.
- The Staff, Drum Majors, and Band Captains have authority until the Director reaches the field.
- Alertness is required, and everyone should react immediately to all commands and instructions.
- Marching rehearsals will be most efficient if all members are diligent in correcting mistakes quickly and thinking ahead to the next move. Above all, take pride in every minute of rehearsal so that we can all take pride in the final product – our performance.

PERFORMANCES

- No band member is allowed to leave the group before dismissal at any time unless excused by the Director prior to the performance.
- Regulations regarding rehearsals are also in effect during public performances.
- For out-of-town engagements, the band travels as a whole unless they have been otherwise directed. Each band member is personally responsible for all of his/her own equipment, whether school or privately owned. For all out-of-town engagements, no band member may travel in a private car without consent of the Director.
- Information regarding performance will be posted in advance in the band room. It is up to the individual members to be informed of all notices and scheduled events.

EXCUSED ABSENCE REQUEST FORMS

All members are expected to attend every engagement in which the band participates. If you are unable to attend a performance or rehearsal, you must inform the Director TWO WEEKS in advance by filling out the "excused absence request" form. In the case of illness please turn in an excused absence request form immediately upon returning to school. This form is located on the bulletin board in the front of the band room. It needs to be filled out and signed by a parent before it is turned in to the band director. Sickness or death in the family are usually the only acceptable excuses for missing a performance.

Football Game Procedures

1. Report to band room on time for roll call, wearing your official PRIDE T-shirt (tucked in), solid navy blue shorts, black socks (long) and black shoes. Check in with your Section Leader. Show that you have all under-uniform parts, shoes and socks on as soon as you arrive.

*Non-Marching Members: Navy Band Polo, Khaki pants, and close-toed shoes

If uniforms are not to be worn, the Director will inform students prior to each football game regarding the attire that will be worn. Have a pair of **khaki pants, black shoes, black socks and black belt in your wardrobe at home.

2. Retrieve uniform and get dressed. Leave shako boxes and hangers in an orderly manner in the portion of the band room assigned to your section.

3. Retrieve instruments.

4. Line up in inspection block, officers will conduct inspection, and march (carrying in coolers, and flip folders) in to the stands.

5. Rules observed in the stands:

- The band area is off limits to everyone except band members and chaperones. There will be no food or drink brought into the seating area except for ice or water. Students will remain in their assigned seats during the entire time the band is in the seating area. All playing will be directed.

6. When the signal is given, the marching band will move from the seating area into the staging area to warm-up. Non-marching members will remain in the stands and watch the halftime show.

7. At the conclusion of the performance, the band will file back into the seating area and return instruments and uniform jacket.

8. During 3rd quarter the students will have a chance to visit the concession stands and restrooms. This policy will continue only if the privilege is handled with maturity and band members are back in their assigned seats on time.

9. At the conclusion of the game students will line up on the track and march back to the band room where students will be dismissed. Replace all instruments, turn in your uniform following specified instructions, and locate your pre-arranged ride home.

Away Competition Procedures

1. Prior to each competition, a schedule of procedures and events will be posted.
2. Retrieve uniform and get dressed, but keep the shako in your shako box.
3. Take instruments to loading area. Small instruments can be taken on the bus
4. Load the bus and take roll. On the bus do not wear your jacket, fold it neatly in your lap.
5. At the conclusion of the competition we will march to the bus and load all equipment on the trucks.
6. When we return to the school we will meet and dismiss. Return your uniform and make sure all instruments and equipment are returned to their designated areas. Make sure your ride is waiting.

Travel

1. Transportation will be provided by the Band Boosters.
2. When traveling on buses, each band member is responsible for placing instruments and equipment to be loaded on the equipment vehicle in the designated loading area. Smaller instruments (flute, clarinet) will be carried on the buses.
3. Operations crew will load the cargo bays and equipment vehicles.
4. All students must ride the buses they signed up for. Once on a bus there is no switching buses. Chaperones will be assigned to each bus. One officer will be assigned to each bus to check roll and report the results to the Director.
5. Standard rules of conduct for school buses are in effect for all trips.
6. Upon arrival, everyone will remain seated on the buses until the Band Director gives instructions.

Overnight Trips

1. Room assignments will be made in advance.
2. All school and band rules will be in effect, plus the following:
 - No boys in girls' rooms, and vice versa.
 - The Director reserves the right to change rooming situations at their discretion
 - Keep noise at a minimum.
 - Curfew will be strictly observed.
 - Do not leave the hotel grounds unless directed to do so by the Director.
 - Never ride in a private automobile without specific instruction from the director.
3. Any serious infraction of the rules will result in the offending student(s) being sent home at their own expense. Other disciplinary action will follow.

Uniforms

Marching Band Uniform

- A uniform will be issued to each student. Students will be held responsible for the uniform issued to them. Replacement of a lost or damaged uniform could cost as much as \$400.00. Uniforms will be kept at school and dry cleaned by the Uniform parents. It is important to keep them on the hangers that were assigned.
- Personally supplied accessories will include the following:
 - Black Dinkle Shoes
 - Black socks –all black crew length or higher; no grey heels
 - Gym shorts for under-uniform
 - Show Shirt
 - Black glovesNOTE: All these items are considered part of the uniform
- Shacos must be worn at correct angle. Hair must be up under the hat.
- No jewelry (except wristwatches) allowed.
- No fingernail polish (except clear) allowed.
- When in public, the uniform is to be worn correctly and in its entirety.
- **Have a pair of khaki pants and your band polo in your wardrobe at home.**
- NO GUM IN UNIFORM OR IN THE BAND ROOM!!!!

Guard Uniform

- The competitive show uniform will be provided by the Band Boosters. This excludes body tights, gloves and shoes. The Pep Show uniform will be an extra cost. Students are responsible for laundering the uniform each week.
- Personally supplied accessories include the following:
 - Dance shoes
 - Tights
 - Gloves
 - Bobby pins, hairspray, make-upAll other equipment will be determined by the guard instructors.

Concert/Jazz Uniform

- MALES-Black Tuxedo Shirts. Ordered through Band Boosters and purchased separately by the band member.
- Male Students will personally supply black shoes, tall black socks, and black dress pants.
- All FEMALES will be loaned out a black dress through the Band Boosters. Students will be held responsible for the uniform issued to them.
- Female students will personally provide low-heeled black dress shoes.
- Use black hair ornaments only.
- No fingernail polish (except clear) is allowed.
- **Have a pair of khaki pants and your band polo in your wardrobe at home.**
- Black Boca Jazz Band Polo Shirt provided to each new member of jazz band.
- NO GUM IN UNIFORM OR IN THE BAND ROOM!!!

Inspection Check--List PRIDE of the Gold Coast Marching Band

Hornline/Percussion	
Uniform Pants	
Uniform Jacket	
Show Shirt	
Gym Shorts	
Polished Black Dinkles	
Black Gloves	
Black Socks-crew length or higher ; no grey heels or toes	
Shako	
Lyre	
Flip Folder	
Mouthpiece or reeds	
Plumes (parents will hand out before performance)	
Misc (extra reeds, Valve Oil' Screwdriver, etc)	
Required Drumsticks (percussion only)	
2 Quart Water Cooler	

Colorguard	
Costume (altered and cleaned)	
Pep Show Costume if needed	
Electrical Tape for Equipment	
Gloves	
Flag, Rifle, Sabre (as needed) and Stands Pom-Poms	
Hair Supplies	
Change of Clothes	



DAILY WARM-UP TIPS AND TECHNIQUES FOR WINDS

I. **Warm-up**-This part of your daily playing is the most important part. Therefore, use it with great care.

- Don't play in the upper register at first
- Don't play too low at first
- Don't play too loudly
- Don't play too soft

Play in your middle register, mezzo forte, and gradually extend the register and dynamics as your embouchure begins to respond with agility and flexibility.

II. **Technique**-Strive to master all phases of your instrument not just one part OR the part that you already do well. The four big "DO'S" for focusing during a practice session:

- Do work to increase breathing capacity and support
- Do work to develop embouchure strength and flexibility
- Do work to increase strength and speed of fingers
- Do work to increase tonguing abilities

Each day attempt to strengthen your breathing technique and gain better control, attempt to strengthen your lip muscles to gain endurance in your playing (long tones are best), attempt to strengthen your finger muscles for better dexterity and control (a metronome is a must), attempt to strengthen your tonguing muscles to gain control, evenness, and speed (in this order – never speed at first).



What is Fair Share?

Fundraising opportunities are provided to raise the money needed to meet the annual budget for the program. Each band member is expected to do his/her "Fair Share" of the fundraising. In lieu, or in addition to, fundraising participation, TAX DEDUCTIBLE donations are always welcome. Checks should be made payable to "Boca Raton High School Band."

The Fair Share will cover the band's planned operating expenses for the entire year. Budgeted items include instruments, music, repairs, travel, equipment truck rental, MPA entry fees, uniform purchases, guard equipment, marching equipment, charter bus transportation, student awards, etc. Students will not be individually assessed for band trip expenses, with exception of "Special Event" trips (i.e. Spring Trip, Band Banquet, etc.). The student's Fair Share requirement will cover all regular expenses.

Fundraising opportunities are provided for students and their families to help pay their fair share. Families of those with siblings active in the program will receive a \$50.00 relief from their Fair Share. Certain fundraising profits will be applied to the student's individual escrow account. The deadline dates for payments or for fundraising accomplishments are listed clearly on the Band Commitment Form.

**The annual budget is based upon the needs of the band program divided equally among the program enrollment. Failure to participate in the band/guard program will not relieve the student of his/her responsibility. Appeal of this policy may be submitted in writing to the Band Director.*

PAYMENT OPTIONS:

- **SCHOOL CASH ONLINE (first and preferred method of payment)**
- **CHECKS: Make check payable Boca Raton High School Band. Put student name and purpose of the check in the memo section of the check.**

Commitment is what transforms a promise into reality.

It is the words that speak boldly of your intentions, and it is making the time when there is none – coming through time after time, year after year after year.

Commitment is the stuff character is made of, the power to change the face of things. It is the daily triumph of integrity over skepticism.

Band Fees/Fair Share 2019-20

Marching Band Member Fair Share----->	Required for all Marching Band members \$725.00 This fee covers all of the expenses for the marching band season. The expenses include: sectional instruction (provided by outside professionals), custom show design, music, props, uniform maintenance, overnight trip/hotel, transportation to all competitions including State competition in Tampa, entrance fees, band camp costs, guard equipment and uniforms, equipment maintenance/transportation, and show shirt. Excludes gloves and shoes. Siblings owe \$625.00 Fair Share.
Concert/Symphonic Only Member Fair Share----->	Required for all members of Concert/Symphonic Band that DO NOT participate in Marching Band or Percussion. \$100.00 This includes music, transportation to MPAs, guest conductors, clinicians, and equipment maintenance.
Jazz Band Only Fair Share----->	Required for all members of the Jazz Band that do NOT in participate in Marching Band, Concert Band, and Percussion. \$200.00 This fee covers clinicians, music purchases, equipment and transportation for all events.
Jazz Band in addition to least another ensemble Fair Share----->	Required for all members of the Jazz Band that participate in at one other ensemble (Marching, Concert/Symphonic, or Percussion). \$100.00 This fee covers clinicians, music purchases, equipment and transportation for all events.
Percussion + Marching Fair Share----->	Required for all members in the 2 nd hour percussion class in addition to the marching band fee. \$350+\$725 \$1075.00 This includes the fee for Indoor Percussion competitions that are required for the class and take place January-April. The expenses include: sectional instruction (provided by outside professionals), custom show design, music, overnight trip/hotel, transportation to all competitions including State competition in Daytona, entrance fees, as well as instrument and equipment maintenance (in addition to all marching band fees listed above).

Color Guard

Fair Share----->

Required for all members in the 7th hour Color Guard class.

\$725.00 (marching band fee)

This fee will cover show uniforms, flags, show design, instruction, transportation, overnight stay, and entrance fees. Excludes gloves, shoes, pep uniform, body tights, and personal rifle.

Instrument Rental Fee

\$50.00 per school year. (Summer/Fall, Spring)

This fee must be paid by anyone using a school instrument. The rental agreement allows the student to use the instrument, with the stipulation that he/she is financially responsible for any damages or loss during the rental period.

Required Fund Raisers

**** Cavalcade, Gift wrap booth, and city events are a major portion of the operating budget for the program. These funds help make it possible to keep our fair share fees very low, in comparison to other local programs. In order to continue providing a quality program at such a low cost, we need everyone's help with these events!****

NOTE: It is mandatory that all shifts and fundraisers be worked in order for the student to go on any extra performance trips!

Cavalcade: September 28, 2019

Each year Boca Raton High School PRIDE of the Gold Coast hosts a marching band competition. In order to be successful, all parents and volunteers are required to work, since the students will have to perform at some point. All students in the band program are required to work this fundraiser. There are many sub-committees with Cavalcade. Please contact the cavalcade Chair person or any Band Booster Executive Board member for more information.

Gift Wrap Booth: November 29 – December 24, 2019

The Boca Raton Town Center allows the Band Boosters to have a booth inside the mall each year to offer gift-wrapping during the Holiday season. This requires immense man-hours and is also a required fundraiser. Each family is required to work 4 shifts AND each student is required to work 4 shifts at the gift-wrap booth.

Shifts:

In order to support this fund raising effort 4 shifts of Gift Wrap are required from each student AND 4 shifts of Gift Wrap are required from parents. Please contact the Band Director with extraneous circumstances.

Sign up sheets for these events are posted online for both parents and students. If a scheduled shift cannot be worked, it is the student/parent responsibility to find a replacement and to notify the coordinator of the change.

Fundraising Events Uniform:

Students must wear the Band Polo shirt tucked into nice jeans or khaki pants or shorts. We also encourage the parents to dress the same way. We will announce the exact attire in advance but please have these items ready.

BOCA RATON HIGH SCHOOL BAND INFORMATION PACKET 2019-2020

Director of Bands: Jenn Mammino
BandDirector@BocaHighBand.com

Phone: 561-338-1415

Fax: 561-338-1570

1501 NW 15th Ct.

Boca Raton, FL 33486

The following forms are included in this packet. Please follow the directions for each form and return the packet to school by Friday, August 16, 2019. If you are a marching band member you may have already filled out some/all of these forms.

1. Medical Form

This must be notarized when parent signs. We must have a new and updated form each year your child is in our band program.

2. General Info Form

3. Commitment Form

4. Fair Share Obligations Form

5. Handbook Agreement and Statement of Support

The handbook is on our website www.BocaHighBand.com. Students and parents please review the handbook and complete this form.

6. 2019-2020 Band Calendar

An updated calendar is always available on our website: www.BocaHighBand.com. Please post at home and know all the important dates! Students: remember to fill out an *Absence Request Form* (located on bulletin board in band room) two weeks in advance if you will miss a performance! Please use this form very rarely. Very few absences are excused!

*** All Dates and Times are subject to change especially after January 2020. The Band Director will let you know in advance.*

Please staple a photo of your child here

BOCA RATON HIGH SCHOOL BAND AND GUARD
"PRIDE OF THE GOLD COAST"

**PERMISSION FOR MEDICAL TREATMENT
AND FINANCIAL RESPONSIBILITY**

This form must be notarized in accordance with School District of Palm Beach County policy.

As the parent or legal guardian of the student named below, I do hereby authorize any necessary medical treatment for him/her while participating with the **Boca Raton High School Band and Guard** for the 2019 - 2020 season. I also guarantee payment of all charges incurred during medical treatment. In regards to the below named person, I submit the following information:

Please print or type:

Student's Full Name _____

Parent or Guardian's Name _____

Address _____ ZIP _____ Apt # _____

Home Phone (_____) _____

Work Phone (_____) _____

Cell Phone or Pager (_____) _____

Others to call if we cannot reach you:

Name	Phone	Relationship
_____	_____	_____
_____	_____	_____

Hospital preference _____

Indicate date of last admission, if applicable _____

Continued on other side

Boca Raton High School Band General Information Form 2019-20

Student Personal Information

Graduation Class of _____

Full Name: _____
Last Name First

Gender Male Female Birth Date: _____ Age: _____

Middle School Attended: _____

Permanent Address: _____
Street Address Apartment/Unit#

City State ZIP Code

Are you a sibling of a Band Member? Yes No

If yes, who? Name: _____
Last Name First

Home Phone: (____) _____ Cell Phone: (____) _____

E-mail Address: _____

Band Information

Is this your first year in the Boca Raton High School Band? Yes No

Participating in which Band? Marching Concert Symphonic Jazz

*** PLEASE check all that apply** If you are unsure which Band, please choose Concert until the Director places you*

Participating in Color Guard? _____ How many years experience if any? _____

Participating in Percussion? _____ Drums or Mallets (circle). Years of experience? _____

Instrument:

Marching: _____ Concert _____

Percussion: _____

(Typically student in Pit will be assigned to Cymbals, Marimbas, Snares, etc. If you know list it here)

Family Information

Student Lives with: both parents single parent legal guardian

Family Surname: _____
Last

Home Address: _____
Street Address Apartment/Unit#

_____ City State ZIP Code

Subdivision: _____
(If not in a subdivision indicate by using NONE)

Home Phone: () _____ Cell Phone: () _____

E-mail Address: _____

Father's Information

Custodial Parent? Yes No

Full Name: _____
Last First M.I. Suffix

Permanent Address: _____
Street Address Apartment/Unit#

_____ City State ZIP Code

Home Phone: () _____ Cell Phone: () _____

Work Phone: () _____ E-mail Address: _____

Employer: _____

Title: _____

Occupation: _____ Self Employed: Yes No

Mother's Information

Custodial Parent? Yes No

Full Name: _____
Last First M.I. Suffix

Permanent Address: _____
Street Address Apartment/Unit#

_____ City State ZIP Code

Home Phone: () _____ Cell Phone: () _____

Work Phone: () _____ E-mail Address: _____

Employer: _____

Title: _____

Occupation: _____ Self Employed: Yes No

Other Parental Information (if any) :

BOCA RATON HIGH SCHOOL
“PRIDE of the Gold Coast”
BAND COMMITMENT FORM 2019-20

NAME _____ INSTRUMENT _____
 STUDENT PHONE # _____ GRADE _____
 PARENT PHONE # _____
 ADDRESS _____ ZIP _____
 PARENT EMAIL ADDRESS _____
 STUDENT EMAIL ADDRESS _____

MARCHING BAND AND COLOR GUARD PAYMENT PLAN (TOTAL: \$725)

<u>Amount Due</u>	<u>Date</u>
\$150	June 4, 2019
\$150	July 9, 2019
\$150	August 1, 2019
\$150	September 1, 2019
\$125	October 1, 2019

(**If also participating in Jazz Band, the additional \$100 is due on January 1st. If also participating in Percussion, see the payment plan below for the additional \$350.)

CONCERT/SYMPHONIC BAND PAYMENT PLAN (TOTAL: \$100)

<u>Amount Due</u>	<u>Date</u>
\$50	October 1, 2019
\$50	January 1, 2020

(**If also participating in Jazz Band, the additional \$100 is due on January 1st)

JAZZ BAND ONLY PAYMENT PLAN (TOTAL: \$200)

<u>Amount Due</u>	<u>Date</u>
\$100	October 1, 2019
\$100	January 1, 2020

PERCUSSION CLASS ADDITIONAL PAYMENT PLAN (TOTAL: \$350)

<u>Amount Due</u>	<u>Date</u>
\$100	November 1, 2019
\$100	December 1, 2019
\$100	January 1, 2020
\$50	February 1, 2020

(**If also participating in Jazz Band, the additional \$100 is due on January 1st)

Please pay using School Cash Online (SCO). While the checks payable to “Boca High Band” may be accepted, the school district strongly prefers SCO. You may also participate in the many fundraisers we offer and the funds you generate can be put towards your next payment. All fees are due by the dates listed above whether you choose to fundraise or

Boca Raton High School Band "PRIDE of the Gold Coast"

FAIR SHARE OBLIGATIONS 2019-2020

(Please reference the handbook and calendar on BocaHighBand.com for questions)

Please check only one:

- Concert or Symphonic Band ONLY - \$100
- Jazz Band ONLY - \$200
- Jazz Band + Concert/Symphonic Band - \$200
- Marching Band (including percussion and color guard) - \$725
- Marching Band (Sibling discount) - \$625
- Marching Band + Jazz Band - \$825
- Marching Band + Percussion - \$1,075
- Marching Band + Percussion + Jazz - \$1,175

PAYMENT SCHEDULE:

PLEASE REFER TO THE "COMMITMENT FORM" FOR THE PAYMENT SCHEDULE.
FUNDRAISERS WILL BE ANNOUNCED EACH MONTH ON THE WEBSITE, IN CLASS
AND VIA E-MAIL.

I agree to the Fair Share and obligations as outlined above and on the



Handbook
12-13.pdf

commitment form for the 2019-2020
program of Boca Raton High School.

PRIDE of the Gold Coast band

Student Name

Student Signature

Date

Parent Signature

Date

Please pay through School Cash Online!

**Boca Raton High School Band
"PRIDE of the Gold Coast"**

HANDBOOK AGREEMENT AND STATEMENT OF SUPPORT 2019-2020
Handbook is located on our website @ www.BocaHighBand.com.
You may request a hard copy via Ms. Mammino

PARENT STATEMENT OF SUPPORT

I, _____, have read the Boca Raton High School Band
(Print Parent Name Here)
Handbook. I will support my son/daughter, _____ in
(Print Student Name Here)
following the principles, procedures, rules, and guidelines set forth in this
handbook. I realize that my son/daughter is enrolled in a performance-based
curriculum, and I agree not to use suspension of his/her participation in
rehearsals or performances as a disciplinary tool. I understand that the band
functions as one unit and missing people at rehearsals or performances is
detrimental to the ensemble and individual members.

Signature of Parent _____ Date _____

STUDENT STATEMENT OF COMPLIANCE

I, _____, have read, understand and agree to abide by
(Print Student Name Here)
the principles, procedures, rules and guidelines set forth in the Boca Raton High
School Band Handbook.

Signature of Student _____ Date _____