College Teaching Experience Example

(Used to satisfy in-service requirement for Renewal)

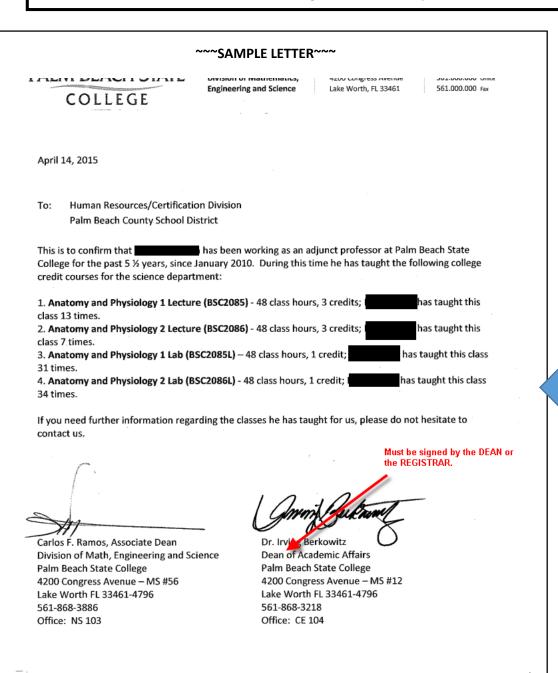
Acceptable documentation of experience shall be a letter on college/university letterhead from the REGISTRAR or DEAN (not assistant Dean, Associate or Department Chair) from the accredited or approved institution verifying: (1) the dates courses were taught, (2) the prefix, number, and semester hour credits of the courses taught and (3) a repeated course will only count as one course.

The experience may have been earned at any time, from different instituions, and does not have to be continuous.

Experience is acceptable, provided that:

a. Courses resulted in earned college level credit for the students in at least one course each semester.

1 credit taught = 20 in-service points



This is just a sample so you can see how it may look, they may list the courses in more of a table format if they choose, the important part is that it contains all required information.

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