

In the absence of a formal complaint, school staff will proceed using the process of the report investigation summary process

If the parent/ guardian of the complainant withdraws from the formal grievance process and informal Title IX resolution agreement summary, schools are still required to complete and submit the following documentation.

1615- Original Intake of Complaint- If received In writing- Signed by Complainant/ Title IX Lead Contact (TXLC)

2508- Student Bullying, Harassment, Sexual Harassment, and Teen Dating Violence and Abuse Report

2663- Notice of Title IX Allegation (kept on file and attach to 2597)

2509- Student Investigation Summary

2597- Student Investigation Evidence

***NOTE-** Student Code of Conduct may still apply based on the incident and could receive possible disciplinary action.